

CORONAVIRUS (COVID-19) UPDATE



HPCA Online Protocol/Information for Parents and Students

7th – 8th Grade

General Information

1. Teachers will post all assignments to Canvas by 10:00 am each school day.
2. Assignments will not be given for Tech Lab, Spanish, Media, Music, or Art.
3. Assignments will be given for PE.
4. If you are having difficulty completing certain assignments due to your technology availability, contact the teacher for other arrangements.
5. Core subjects will continue on an A-Day B-Day rotation schedule. Thursday, March 19 will be an A day. Friday, March 20 will be a B day.
6. All assignments will be due by 10:00 am the next class day.

Work assigned Thursday (A-Day), March 19 will be due by 10:00 am Monday, March 23.

Work assigned Friday (B-Day), March 20 will be due by 10:00 am Tuesday, March 24.

7. Teachers will have office hours between 10:00 am and noon each school day for the sole purpose of assisting you. You may email teachers at any time.
8. 7th & 8th grade students: Total time on assignments should not exceed 1 hour per class/3 hours per day total.
9. Teachers will be flexible to assist you through this unique time.
 10. Teachers may give “optional” assignments. Parents can use these at their discretion.

Absences

If your child is sick or is unable to complete the assignments for that day, please let your teacher know.

Resource Department

If your child is part of the Resource program, the Resource teachers are here to help.

- Mrs. Kris Voy kvoy@hpcacougars.org
- Mrs. Lynn Shores lshores@hpcacougars.org
- Mrs. Lila Lind llind@hpcacougars.org

Technology

We have a limited supply of Chromebook loaners that are available for Middle School students who do not have the necessary technology equipment at home. Please contact techsupport@hpcacougars.org for assistance.

Visiting Campus

- On-campus visits are limited to trips that are necessary for your child to complete their work. (Picking up/dropping off books, assignments, etc.) For now, offices will be open from 8:30am – 2:00pm each school day.
- Teachers are not able to tutor students or give tests to students on campus.

Athletics

All athletic activities (games, matches, practices, meetings) have been cancelled until school resumes on campus.

Canvas

Canvas is available through your browser or by downloading the Canvas Student App onto your mobile device:

ios: <https://apps.apple.com/us/app/canvas-student/id480883488>

android: https://play.google.com/store/apps/details?id=com.instructure.candroid&hl=en_US

On desktops or laptops, students can access canvas through our hpcacougars.org website. On the front page, click on the **Red Canvas button**. Then click on the Student/Teacher Button. Here, you will enter your ID and password. 4th - 8th students have been logging in all year long and should know them. If they do not know it, you can contact Mrs. Medlin at cmedlin@hpcacougars.org.

Here are some links that will help you navigate Canvas.

Canvas Student Introduction: <https://community.canvaslms.com/videos/1124-canvas-overview-students>

Canvas Student Assignments Overview: <https://community.canvaslms.com/videos/1122-assignments-overview-students>

The link below provides parents/teachers access to all Canvas videos.

https://community.canvaslms.com/community/answers/guides/video-guide#jive_content_id_Students

Submitting Assignments

If your student needs to take a picture of an assignment or a project, we highly recommend you use the following app rather than just sending a picture. This app needs to be on the same device as the Canvas Student App.

Tiny Scanner for android: https://play.google.com/store/apps/details?id=com.appxy.tinyscanner&hl=en_US

Tiny Scanner for iOS <https://apps.apple.com/us/app/scanner-app-scan-pdf-document/id595563753>

Scanned documents can be shared to Canvas Student directly from the app. You can choose the subject and assignment in Canvas.

Difficulties?

1. If you are having difficulties completing and/or understanding the assignments, please tell your teacher so he/she can work out alternative arrangements.
2. If you are having difficulties with technology, logins, passwords, navigating Canvas, etc. you can contact one of our tech personnel at techsupport@hpcacougars.org.
3. If you are having difficulties getting resolution to your assignments or tech issues you can contact Mr. Prohaska at sprohaska@hpcacougars.org.
4. If you are having anxiety over current events you can contact Pastor Jeff at jbradsher@hpcacougars.org