

# Yearbook Senior Memories



Dear Parents of the Class of 2024,

Since senior year is so special, we aim to honor your future graduates by dedicating special portions of the yearbook that are just for them! In order to do so, we will need for you to submit a few items.

## **Pictures for ALL seniors: Due Oct. 6, 2023**

**Please submit the following VIA FLASH DRIVE to Mrs. Dixon in the high school:**

Each submitted file should be clearly labeled according to the guidelines listed below.

1. **Senior portrait** for the yearbook (see guidelines on p. 2).
  - a. Make sure the photo meets the guidelines on p. 2.
  - b. The file should be named as follows: Firstname\_Lastname\_seniorportrait
2. **Three photos for the senior slideshow** (slideshow presented at graduation honoring all seniors):
  - a. **Baby photo**
  - b. **Growing up photo**
  - c. **Senior picture** (it can be but doesn't have to be the same one you are submitting for the actual yearbook)
3. **The pictures for your senior dedication page if you are ordering one (order form due 9/8/23). Please have these in a separate folder on your flash drive labeled "dedication page"**. See page 3 for how many pics based on what size you are buying. Additionally, the longer your dedication(s), the fewer pictures will be able to fit on the page.

**Lifers:** If your student has attended HPCA K-12, please check the proper box on the sheet.

*ALL seniors will have a senior portrait in the yearbook and will be recognized at the graduation slideshow, provided that they submit pictures by the deadline.*

## **Optional: Senior Dedication Page: Order w/payment due Sep. 8, 2023**

*(Words and pictures due October 8<sup>th</sup>; these should be submitted via flash drive - the same flash drive you are using for the slideshow pictures and senior portrait, but make sure you differentiate with labels or separate folders which is for which thing slideshow, senior portrait, or dedication page)*

Please consider purchasing a senior dedication for your student in the yearbook! Dedications include photos and well-wishes, and can be from family members to a senior, friends to a senior, a senior to a senior, etc.

1. Please fill out the attached form and return it with your payment. Payments can be made to HPCA (attn: Yearbook Teacher). Please specify cash, check, or SMART on the form.
2. All **pictures and words** for the dedication need to be labeled clearly and submitted via flash drive by **OCTOBER 6th**. All photos must be appropriate for the yearbook (please understand we cannot include any naked baby pictures or photos that do not align with the school policies). Letters/dedications should be typed on a MS Word or other.doc file and included on the flash drive.
3. We will design and create a personalized dedication for your senior with the pictures and words you provide that is in keeping with the yearbook's theme and design for the year. We will email you a proof of the ad and request your feedback about any necessary changes before Christmas break.

**Note:** Please be sure to turn in the checklist (p. 3). You may scan and email it or submit it to the high school office. We need a form for every senior.

If you have any questions, please contact Mrs. Dixon via email: [mc Dixon@hpcacougars.org](mailto:mc Dixon@hpcacougars.org)  
We look forward to helping create lasting memories for your senior this year!

# Yearbook Senior Memories



## Senior Pictures for the Yearbook

Senior pictures are a very important memory for everyone involved in the life of a high school senior. It is important to the *Compass* yearbook staff that you are happy with your picture in the yearbook, that it meets the school's expectations, and that it is attractive in an arrangement with other senior pictures. Your picture is due to the yearbook teacher no later than **October 6, 2023**. This means that your photo must be taken early to allow your photographer time to process the picture and get it to you.

Please have fun with your senior pictures. Note that the picture you choose for the yearbook needs to be modest, appropriate for a school function, and classic. Remember, this is the picture people will look at to remember you in 5, 10, 20, and even 50 years.

### Guidelines (share these with your photographer):

- Your face should be the center of attention in the photo.
- Your picture should include from your head to your hips or about 3/5s of your body.
- Your picture must be “environment setting” – clearly outside.
- Digital images must be 5x7 inches, must be in jpeg format, and must have a resolution of 200dpi (2400x1600) or higher.

### List of images to avoid:

- Avoid exposing too much skin (no midriff baring tops).
  - We may ask for a new picture or crop if your image is not acceptable by these standards.
  - When in doubt, all school policies must be upheld in order to be published in the HPCA yearbook.
- Thank you for understanding that we strive to glorify God in all publications.

### Timeline:

**September 8, 2023 (or before):** Senior Dedication order form and payment due.

**October 6, 2023 (or before):** ALL pictures must be submitted via flash drive along with pg. 3 to the yearbook teacher:

- Senior photo for their official yearbook portrait (labeled on the flash drive)
- 3 slideshow photos clearly labeled and turned in on a flash drive (please label the flash drive or put it in a bag/envelope with your name on it and I will return it to you)
- All pictures for your dedication page (number depends on the size you purchase) and letter to your senior for the dedication page (about a paragraph; can be longer or shorter depending on the size of your page, and you may include a Bible verse or a quote, etc. See previous books for ideas.) submitted to the yearbook teacher via THE SAME flash drive as your slideshow pics clearly labeled or in a folder labeled dedication page.

# Yearbook Senior Memories



## Senior Photos: Class of 2023

Due on or before October 6<sup>th</sup>, 2023!

**Senior's Full Name:** \_\_\_\_\_

**Lifer (student has attended HPCA every year K-12): (circle) YES / NO**

We will obtain the kindergarten picture from the school office for printing.

### **Items Included (please check and label appropriately when you turn in):**

- Senior Portrait for yearbook
- Slideshow Images
  - o Baby
  - o Middle age (elementary / middle school)
  - o Senior photo – can be but doesn't have to be the same one you chose for the yearbook

### **ONLY if purchasing a senior dedication page (please label pictures):**

- I have already submitted my form and payment (this was due 9/8/23).
- Pictures submitted via flash drive clearly labeled (Please do not submit more pictures than allowed for your page size):
  - o 1/4 page: 3 pictures
  - o 1/2 page: 4-6 pictures
  - o Full page: up to 10 pictures
- Typed words for dedication page:
  - o Typed and included on flash drive.

Please keep in mind the space available for your words in the dedication; refer to previous yearbooks to see how much writing you can include for your page size. The longer/more dedication(s) you have, the fewer of your pictures I can use.



# Yearbook Senior Memories



**Please submit this form and payment by Friday, September 8, 2023!**

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Senior's Name:

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Parent Name(s):

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Email Address:

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Dedication sizes and prices (**circle one**):

Do not send in more pictures than allowed for the page size.

**Quarter Page - \$80**  
**(up to 3 pictures)**

**Half Page - \$150**  
**(4-6 pictures)**

**Full Page - \$265**  
**(up to 10 pictures)**

Payment option (**circle**): CASH (enclosed) CHECK (enclosed) SMART (school account)

\*Please make all checks payable to HPCA and put "Dedication Page" in the Memo Section.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*All flash drives will be returned to you!*

Remember, all **pictures and words** for the dedication need to be submitted by **October 6, 2023** and must be appropriate for the yearbook (please understand we cannot include any naked baby pictures or photos that do not align with the school policies). All photos and the letter/wording for the dedication must be submitted as digital files via flash drive.

**Note:** Please submit all photos at once on a flash drive.